



Diocese of  
Green Bay

## Policy Regarding VIRTUS® Protecting God's Children Adult Awareness Sessions

Any employee or volunteer who will have regular contact\* with children or individuals at risk in the Diocese of Green Bay must attend a VIRTUS® Protecting God's Children Adult Awareness Session before commencing employment or volunteer service. By exception, completion can be extended to within 30 days with permission of the pastor/parish director.

Attendance within another diocese may be recognized if there is an approved online training record of session attendance at VIRTUS.org. If there is no approved online VIRTUS.org record from another diocese, the VIRTUS® Protecting God's Children Adult Awareness Session must be re-taken in the Diocese of Green Bay.

\*Regular contact is defined as:

Any employee or volunteer, age 18 and over, who has direct contact with children/youth/individual at risk and

- encounters said person(s) more than four (4) times in a program year and/or
- acts as a chaperone on an overnight event and/or
- is the adult driver in a vehicle transporting said persons and/or
- spends an average of one (1) or more hour(s) a week in any given four (4) week period with said person(s) and/or
- is not under the direct/immediate supervision of a parish/educational/catechetical employee.

I hereby promulgate this revised policy as particular law of the Diocese of Green Bay, effective January 1, 2009.

Given at the Chancery of the Diocese of Green Bay, January 1, 2009.

The Most Reverend David L. Ricken, DD, JCL  
Bishop of Green Bay

Very Reverend John F. Doerfler  
Vicar General and Chancellor