

INSTRUCTIONS

for GAUDIEM et SPES NOMINATION

- 1) Please be sure to provide an accurate spelling of the Person or Couples names so the letter from Bishop Zubik is correct. The complete address is also important for the same reason.
- 2) Persons or couples may be nominated for Stewardship of Volunteer Service to or within the Parish Community is for those volunteers from your parish who do a day in - day out good job, serving the parish in some capacity. Those who are known for their exuberance and vitality make good candidates. Anyone who has been serving the community for an extended time period should be considered.
- 3) The nomination for Stewardship of Volunteer Service To and Within the Community Outside of the Parish may be those from your parish serving as long term and outstanding Scout Leaders, or those well know members of your parish community with a community reputation for civic betterment, or the local Habitat home building projects.
- 4) Each person or couple you submit will receive a letter from Bishop Zubik. An edition of the Compass will highlight those so nominated from your parish and from through out the diocese. You should consider some form of local recognition; at a liturgy, in the bulletin or newsletter, or in some other means to let the entire parish community affirm their work and service.
- 5) The process to select some one or a special couple can be simple. Just the Pastor or Parish Director may select someone, write it up, and send it in to Pastoral Services by the deadline of April 15, 2005. You may choose to involve staff who work and know the volunteers within the parish and community. This would also be a good item of collaboration to add to the agenda of a Parish Council meeting to solicit ideas.
- 6) The deadline date of April 15 is intended to facilitate the preparation of the Bishops letter to the nominees and the writing of an article for the Compass. If you have someone who you want to nominate within days of this date, please submit and we will do everything we can do to include them. If too late, we will still get a letter out to them and a late notice in the Compass.